

## CITY COUNCIL AGENDA

### 1. Call To Order

### 2. Roll Call

### 3. Meditation And Pledge Of Allegiance To The Flag

### 4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by \*] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

### 5. Approval Of Agenda And Additions

### 6. Presentations

#### o. Oath Of Office – New Greenbelt Police Officers:

Captain Jim Parker will introduce Greenbelt's newest police officers, Christopher Loper and Irelisse Fernandez-Joliet. Mr. Loper and Ms. Fernandez-Joliet will graduate from the Anne Arundel Police Academy on August 21, 2014. The oath of office will be administered by the Mayor. Additional information is included in Council's packet. (CM)

Documents: [OATH OF OFFICE.PDF](#)

### 7. Petitions And Requests

*(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)*

### 8. Minutes Of Council Meetings

#### o. \* Work Session, June 18, 2014

Documents: [WS 6-18-14.PDF](#)

#### o. \*Work Session, June 25, 2014

Documents: [WS JUNE-25-2014.PDF](#)

#### o. \* Work Session, June 30, 2014

Documents: [WS JUNE-30-2014.PDF](#)

#### o. \* Work Session, July 7, 2014

Documents: [WS-7-7-2014.PDF](#)

#### o. \* Work Session, July 9, 2014

Documents: [WS 7-9-14.PDF](#)

#### o. \* Regular Meeting, July 14, 2014

Documents: [RM-7-14-14.PDF](#)

#### o. \* Interview, July 16, 2014

#### o. \* Work Session, July 16, 2014

Documents: [WS7-16-14.PDF](#)

#### o. \* Work Session, July 23, 2014

Documents: [WS 7-23-14.PDF](#)

#### o. \* Work Session, July 28, 2014

Documents: [WS-7-28-14.PDF](#)

### 9. Administrative Reports

### 10. \*Committee Reports

**11. A Resolution To Authorize The Negotiated Purchase Of Certain Goods And Services ...**

Services from Various Vendors as Enumerated Herein When Total Fiscal Year Purchases from Each Vendor Exceed Ten Thousand Dollars

-1st Reading, Suspension of the Rules, 2nd Reading, Adoption

Reference: Resolution (posted below)

Each year, the City does business with a number of vendors from whom the City's individual purchases are below the bid limit of \$10,000 but total purchases over the fiscal year reach or exceed that amount.

Obtaining bid proposals for these goods and services is not warranted. Some of these vendors are the sole source or best source of purchase. In other instances, the City's purchases are based on bids taken by other government agencies (e.g., the State or County) or through the Council of Governments cooperative purchase program, with the bid price extended to Greenbelt.

Ms. Mach introduced a Resolution for Negotiated Purchase for first reading at the last meeting. Since that time, staff has identified one vendor, Mendoza, Ribas, Farinas & Associates, who should be included on the list of vendors. Mendoza, Ribas, Farinas & Associates has been working with staff on the Community Center HVAC project. It is anticipated that this firm will be performing additional engineering work, developing the RFP and reviewing responses, and assisting with project management at an estimated cost of \$41,500. Since this constitutes a substantive change to the original resolution, a new resolution is required.

It is recommended the resolution be introduced for first reading, the rules suspended, and the resolution adopted at this meeting. (CM)

Note: An affirmative vote of six members is required to dispense with the requirement for reading the resolution on two separate days.

Documents: [ITEM 11.PDF](#)

**12. A Resolution To Authorize The Negotiated Purchase Of A 2015 Freightliner M2 Chassis...**

with a 20 Cubic Yard Rear Loader from Johnson Truck Center of Landover, Maryland, at a Cost of \$140,428

-1st Reading, Suspension of the Rules, 2nd Reading, Adoption

Reference: (documents posted below) Resolution

Memorandum, K. Hall, 07/28/2014

Johnson Truck Center Proposal

GranTurk Proposal to Johnson Truck Center, 07/16/14

The FY 2015 Replacement Fund includes \$150,000 for the replacement of a refuse and recycling truck. The Public Works Department can "piggyback" on a Montgomery County Public Schools bid for a 2015 Freightliner M2 Chassis with a 20 Cubic Yard Rear Loader from Johnson Truck Center at a cost of \$124,557.

The City mechanic has reviewed the truck specifications and is confident this truck will meet the needs of the City with the purchase of additional equipment, such as cart lifters, camera system, ramp liners, etc. required for City refuse and recycling collection. A quotation from Johnson Truck Center was received for purchase of this additional equipment at a cost of \$15,871.

The total cost for the truck plus the additional equipment is \$140,428. A resolution for negotiated purchase is proposed for Council action because, considering the additional equipment cost of \$15,871, staff believes this purchase goes beyond being a typical piggyback. The suspension of rules and adoption is proposed in order to allow

the truck to be ordered as the delivery will take approximately four months. The truck being replaced is a 2007 International refuse/recycling truck that has significant engine problems.

It is recommended the resolution be introduced for first reading, the rules suspended, and the resolution adopted at this meeting. (CM)

Note: An affirmative vote of six members is required to dispense with the requirement for reading the resolution on two separate days.

Documents: [ITEM 12 RESOLUTION.PDF](#), [ITEM 12 HALL MEMO.PDF](#), [ITEM 12 JOHNSON.PDF](#), [ITEM 12 GRANTURK PROPOSAL.PDF](#)

### **13. Award Of Purchase – License Plate Reader Pole Camera System**

Reference: Grant Recipient Document (posted below)

On June 14, 2014, the City was awarded and accepted a grant in the amount of \$49,000 through the State of Maryland Vehicle Theft Prevention Council (MDVTPC) for the purchase of a License Plate Reader Pole Camera, as well as the purchase of crime analysis upgrades. The Police Department has identified a License Plate Reader (LPR) Pole Camera available for purchase through State of Maryland Bid #060B2490002 from Applied Technology Services at a cost not to exceed \$19,253.

The LPR Pole Camera is the same technology that the City has utilized in the Police Patrol Division as well as the Planning Department's Parking Enforcement for over four years and the technology has proven successful. This fixed position, yet moveable camera, will allow positioning of the camera in active, high crime "hot spots" to gather much needed intelligence. This information will assist investigators in detecting and reducing auto related crimes.

In accord with Police Department policy, all data collected from the LPR Pole Camera will be transmitted directly to the Maryland Coordination and Analysis Center (MCAC) and not stored with the Greenbelt Police Department. The system will immediately alert officers through their mobile data computers of any criminal alerts detected by the camera.

It is recommended that Council approve the use of the MDVTPC grant for the purchase of the LPR Pole Camera from Applied Technology Services at a cost not to exceed \$19,253, in accord with State of Maryland Bid #060B2490002. Cpl. Tim White will be present to address any questions about this purchase. (JMP)

Documents: [ITEM 13.PDF](#)

### **14. FY 2016 Community Parks & Playground Grant Application**

Reference: (documents posted below) Proposed Site Layout

Draft CPP Application

Equipment Descriptions

Photos of Similar Fitness Area in Ocean City

Email, Thomas Crandall, 7/21/14

Applications for State of Maryland Community Parks & Playground (CPP) grants are due August 18, 2014. Staff is recommending that the City seek funding for a new outdoor fitness area at Schrom Hills Park. This consolidated fitness area would replace the series of fitness stations along the asphalt path. The proposed site is located in the southeast portion of the park, adjacent to the asphalt path on the right.

Outdoor gyms/fitness parks are an innovative amenity. Included in Council's packet is a layout of the proposed fitness area and descriptions of the equipment from GameTime, the City's playground equipment vendor. This equipment was chosen to incorporate the four elements (aerobic, strength, core and balance) of total body fitness. Rubber tile surfacing was selected so that individual tiles could be replaced if damaged or if equipment pieces are changed in the future.

The total proposed cost from GameTime is \$106,635 which includes \$24,043 for site work, \$32,714 for equipment, \$27,190 for shade structures, \$17,952 for tile surfacing and \$4,735 for freight. The City is seeking \$106,725 in CPP funding for this project which includes the GameTime cost plus \$90 for park signage.

David Moran, Assistant City Manager, and Julie McHale, Director of Recreation, will be available to discuss this proposal. Staff contacted the Greenbelt East Advisory Coalition (GEAC) about this proposal on July 18 and a copy of the draft application was sent to them on August 7.

It is recommended that Council approve submission of the FY 2016 CPP Grant application as outlined above. (DEM)

Documents: [ITEM 14 LAYOUT.PDF](#), [ITEM 14 APPLICATION.PDF](#), [ITEM 14 EQUIPMENT.PDF](#), [ITEM 14 OC.PDF](#), [ITEM 14 CRANDALL EMAIL.PDF](#)

#### **15. Council Reports**

#### **16. \* Spay/Neuter Grants Application**

Reference: (documents posted below) Grant Application  
Memorandum, Celia W. Craze, 7/18/14  
RFP Announcement

The Maryland Spay and Neuter Grants Program and application were discussed at the Four Cities Coalition meeting on July 30. At that meeting it was agreed to submit a grant application for \$75,000 as a joint Four Cities initiative. This funding would provide for a no cost spay-neuter voucher program for at-need households.

Staff submitted the attached grant application on August 6, 2014. Approval of this item will confirm Council's support of the application and authorization to submit it. (DEM)

Documents: [ITEM 16 APPLICATION.PDF](#), [ITEM 16 CRAZE MEMO.PDF](#), [ITEM 16 RFP.PDF](#)

#### **17. Resignation From Advisory Group**

Reference: Email, T. Liburd, 07/15/2014  
Email, L. Robles, 07/16/2014

Trevor Liburd has submitted his resignation from the Greenbelt Advisory Committee on Education. Also, Matt Berres has left his position at Greenbelt Homes, Inc. (GHI) and therefore, is unable to continue as the GHI representative on the City Green Team.

Acceptance of this item on the consent agenda will indicate Council's intent to accept Mr. Liburd's resignation with regret and remove Mr. Berres from his position on the City Green Team. (CM)

#### **18. MEETINGS**

##### **o. MEETINGS**

Reference: Chart, Stakeholder/Regular Meetings

Master Calendar

Meeting	Day	Date	Time
Interviews for Advisory Groups	Mon.	08/11	7:20pm

Regular Meeting	Mon.	08/11	8:00 pm
Economic Development Focus Groups	Tues.	08/12	7-8:30pm
Work Session – Civic Associations (CC)	Wed.	08/13	8:00 pm
Work Session – Roosevelt Center Festivals	Mon.	08/18	8:00 pm
Work Session – Hotels (CC)	Wed.	08/20	8:00 pm
Work Session – Prince George's Economic Development Corp. ( <i>tentative</i> )	Mon.	08/25	8:00 pm
Work Session – Watershed Groups ( <i>tentative</i> )	Wed.	08/27	8:00 pm

Ready to be scheduled:

Roosevelt Center Owner  
Greenbelt Theater Operations  
WSSC/Peppo (stakeholder)  
Business Coffee  
PRAB/Greenbelt Boys & Girls Club  
Rental Apartments (stakeholder)  
Forest Preserve/Community Gardens

For later scheduling:

Zoning Enforcement  
Parkway Apartment Owners/GHI (parking)  
Northway Fields Master Plan  
City Manager Updates (Jan, Pre-budget; June, & Sept/Oct)  
Cemetery Plans  
Meeting with County on Transportation Plan  
Information Technology Dept.

Documents: [MEETINGS.PDF](#)